

BOARD of Directors Meeting

Held at the Motor Yacht Club Tasmania **5:30pm** Tuesday 17th October 2023

MINUTES

1. Welcome and Apologies

BOARD apologies: Mark Green, Todd Leary, Penny Chugg, Matthew Debnam, Justin Lawson.

BOARD Attendees : Brian Edmonds, Tabitha Dobson, Dean Kearney, Mario Sorrentino, David Beard

2. Declaration of conflict of interest

A conflict of interest occurs **when an individual's personal interests – family, friendships, financial, or social factors** – could compromise his or her judgment, decisions, or actions in the workplace.

DISCLOSURE OF PECUNIARY INTEREST (MYCT Rules)

- 1) A member of the BOARD who has pecuniary interest in any contract or arrangement made or proposed to be made with the Club shall disclose that interest at the first meeting of the Club at which the contract or arrangement is first taken into consideration, if his interest then exists or, in any other case, at the first meeting of the BOARD after the acquisition of his interest.
- 2) If a member of the BOARD becomes interested in a contract or arrangement after it is made or entered into, he shall disclose his interest at the first meeting of the BOARD after he becomes so interested.
- 3) If, at a meeting of the BOARD or subcommittee, a member of the BOARD or subcommittee votes in respect of any matter in which the member has a direct or indirect pecuniary interest, that vote is not to be counted.

3. Minutes Previous meetings

General Meeting 19th September 2023

Motion:

1. That the minutes of the meeting 19th September 2023 be passed as true and correct.
2. The minutes be made available on request to members.

Moved: Tabitha Dobson

Seconded: Mario Sorrentino

Carried

3. BOARD Action Table

MYCT BOARD Action Table (current as at 16/6/2023)					
Action	Date created	Date due	Who	Status	Notes
Piles/ Marina	Oct 2022	Dec 2023	David		On track
Honour Boards	Sept 2023	Nov 2023	David		Gold lettering replacement and purchase a new commodore one for the next 100 years
Roster update	Sept 2023	October 2023	Brian		
Volunteers EOI	Sept 2023	October 2023	David		In newsletter three times , no responses
Quotes for Blinds	Sept 2023	November 2023	David		
New Couch	Sept 2023	November 2023	David		
Stand to replace RSL cupboard under notice Board	Sept 2023	November 2023	David		Ordered
Board Room furnishing and pictures		November 2023	Brian	Room painted and pictures to be selected	Painting complete
<u>Parking Lot</u> Xmas Charity Dinner for Salvos clients	Oct 2023	November/ December 2023	David	Contact Penny and if it can be done then do it but do it well , don't rush	
Fee proposal to redraft lease	October 2023	May 2024	David		Contacted and awaiting response
Risk Committee		October 2023	Brian	Set a new date for the Risk Committee	
<u>Parking Lot</u> Café arrangement	October 2023		David and Tabitha	Review the layout	

5 Correspondence

In

Out

6 Incidents

Fuel Leak Berth 237D

There was an incident on Berth 237 on the weekend of the 30th of September where a petrol leak occurred on board a Mustang . It was contained to the boat.

Tom rang GM asking what to do Saturday Morning and GM told him to isolate the area, call the owner, and suggest Greg Smith attend which he did.

Unfortunately, someone unknown tried to dilute the petrol with water which turned 5l into 50l. The bilge wasn't working luckily so no environmental damage.

Greg attended, drained the boat, set a blower, and put absorption pads in.

Tom contacted some of the adjoining boat owners but not all.

GM had a couple come in relaying their disappointed in the lack of communication and plan for these types of events.

GM contacted all the Club Marinas in Australia and asked if they had a procedure for this type of event. No one has, only if an event occurs i.e., spill or fire. On review of our procedures, we are the same.

GM also contacted the Marina Association legal team to see what we can do without taking responsibility for the vessel and getting tangled up in an insurance claim.

GM also put out signage and will provide an update to adjoining owners later today.

GM spoke to Greg Smith, and he is comfortable with how the boat is at present and there is very little petrol leaking and he will keep up the absorption pads. The new part isn't far away. The Blower is still in place. As of the 10th of October, the blower has been turned off and the boat is being monitored, signage is still in place as an added precaution.

The Risk has dropped from Moderate to Minor.

The process has been included on the risk committee agenda for review.

Further to the above the legal team at MIA have reviewed our lease agreement and have found it to be quite outdated and doesn't have the mechanisms required to deal with liability.

A fee proposal has been received of between \$3,500 and \$4,500 to do this work. I have also requested a fee proposal from a local firm Dobson Mitchell Allport who specialise in insurance litigation.

There is no budget allocation for legal fees.



Fuel spill Kapala V Fuel Dock

Whilst fuelling a crew member of Kapala V overfilled the diesel tank causing an amount of fuel to spill into the water. This occurred at approximately 11:30am. The spill wasn't reported, and the boat left the berth.

Chris Parker noted the spill at approximately 12 noon and alerted the bosun. Booms and absorbent pads were used to soak up what he could.

The Environment Protection Authority was not contacted.

Reminders placed in the newsletter about fuelling.

Fuel kit replacements on charged. \$1,167

7 Finance Report

7.1 Finance Committee update

See

- *Balance Sheet and Profit & Loss.*
- *Business Report (to be distributed and discussed at the meeting)*

Net Trading Summary (no stock adjustments)								
	Budget 22/23	Budget Sept	Actual Sept	Variance	Budget YTD	Actual YTD	Variance	Budget 23/24
Bar	165,592	16,735	26,862	10,127	36,652	79,496	42,844	220,456
Restaurant	- 81,505	- 12,048	- 3,898	8,150	- 40,158	- 7,789	32,369	- 93,308
Clubhouse	26,788	- 3,237	- 3,549	- 312	81,388	89,484	8,096	56,826
Social	- 6,500	- 462	- 1,400	- 938	- 1,600	- 3,361	- 1,761	- 25,400
Marina	598,178	15,452	25,698	10,246	543,941	566,032	22,091	722,145
Egeria	20,000	- 933	- 2,002	- 1,069	31,200	1,576	- 29,624	4,500
Other	23,950	1,167	-	- 1,167	-	-	-	21,200
Administration	707,494	- 64,767	- 55,702	9,065	289,469	278,406	- 11,063	835,198
Total Net Trade	39,009	- 48,095	- 13,991	34,104	361,954	447,032	85,078	71,221
Bar and Restaurant Combined	84,087	4,686	22,964	18,278	- 3,506	71,707	75,213	127,148

+

Motion:

That the Finance Report be received.

Moved: Mario Sorrentino

Seconded: Dean Kearney

Carried

8 Reports

8.1 COMMODORE Report

- Opening day light on for numbers in the clubhouse
- Met with both RSL and Egeria volunteers , both groups happy with the way things are going.
- Legacy relay event went well.
- Several meeting with GM.

8.2 Work Health and Safety and Environment

- Fuel spill reported under item 6
 - Fuel leak reported under item 6
- Board noted happy with response and the actions noted.

8.3 Egeria Report

A brief update on Egeria activities for the period July to 15 October 2023.

- 9 Charters have been completed so far this season involving 210 passengers 2 of the charters were for weddings.
- We currently have 40 bookings on our list for the remainder of the season.
- This number of advance bookings is unprecedented in the history of the vessel at the MYCT
- There are already two bookings for December 2024 because the persons making the enquiry for this year were unable to secure their preferred date.
- On 7 October ML Egeria took pride of place for the parade of boats participating in the Combined Clubs Opening Day celebrations. The Governor of Tasmania , the Honourable Barbara Baker continued the 80-year-old tradition of reviewing the fleet from the deck of Egeria.
- Egeria was slipped at Cleanlift on Monday 25 September for antifoul and changing of shaft anodes. Antifoul was again donated by Jotun.
- While on the slip Spectrum engineering replaced the spindle in the port engine seacock that had developed a leak and James Watson shipwright, put several teak splines into the port side saloon sides as there were water leaks into the cabin. Prior to the splines being done Volunteer Garry Harper spent some 20 hours removing the four windows to prevent damage when the splines were being routed.
- The Life Raft was removed and serviced.
- In the middle of September, the 12-year-old upper deck awning cover was replaced by Stewart Gray from 42 degree south Marine (sponsor of the twilight sailing), the cost of the new cover was funded by the Lindisfarne RSL.
- The Egeria team applied for and were successful in receiving a grant of \$2,800 from Tasports for the purchase of six Stormy Seas jackets for the crew.
- Several other sponsorship applications have also been lodged.
- Crew induction training is well underway and formal and regular training sessions on the water are being scheduled.

- 22 crew members participated in a training morning on the use of the AED we have installed on the vessel.

Graeme Foale
Egeria Co-ordinator

8.4 Power Boats Report

Marion Sorrentino reported that the grounds are looking good and painting of the Toilets and the Kisok are underway.

Four large boats and an F1 boat will be coming to the Nationals. Safety training was held and was well attended.

General Manager reported that costings and designs were close to complete for the Control Tower replacement. Based on current figures we will need to raise a further \$20,000. The Power boat members on the Board will report to the Board at the November Meeting.

8.7 Sailing Report

KEELBOAT SAILING AT LSC/MYCT



DERWENT BOAT SALES TWILIGHT SERIES RACE1

The first race in this series was sailed last Friday evening with seven of the ten boats currently entered taking part. Conditions were fairly light with the predominantly south-west wind averaging five knots. This led to the course being shortened to one lap with Serenus, (Group 3) first home closely followed by Group 4 boats Rousabout and Horizons. Sixpence, another Group 3 boat, was not far behind. The handicap placings were in the same order. Rousabout was first on elapsed time with Horizons finishing one minute five seconds later. After the race most competitors returned to the Club and the winner of the 42 South Marine 6 Pack Draw was Sixpence.



Pinta and Serenus



Rousabout

Race 2 in this series will be sailed on Friday 20th October and it is hoped that more of the 25 boats that entered last season will make an appearance.

This Sunday afternoon the first race in the Nibbs Electrical Summer Series will be held commencing at 1.00pm.

Entry forms, sailing instructions and the course card for all events are available on the MYCT website under the heading 'Sailing'. Please be aware that there have been a few amendments to the Course Card for this season so please destroy all cards that relate to previous seasons.

Sailors are also reminded that the North Sails Channel Race will be held on Saturday 25th November. The race will finish in the vicinity of Barnes Bay with a barbecue ashore that evening. On the Sunday, for those who are interested, the plan is to circumnavigate Bruny Island returning to Lindisfarne on either the Monday or Tuesday.



Sixpence



Horizons



Nigel Grey

8.7 General Manager Report

Our People

- Front of house training completed for Bar and Restaurant staff.
- Belinda back from leave
- Exploring traineeship opportunity for hospitality and office Mondays
- Advertising for extra casual staff

Our Business

- Sponsorships out for 2024

Our Customers

- 7HO radio advertising from 24th of November
- Dine in presenter on the 20th of November. The recording re the Menu will be on Friday 27th between 10-12pm and then repeated on Sunday morning.
- Functions and Events Compendium completed.











Our Members




- Opening day poorly attended
- Member activities discussed in General Business

Governance

- Risk Committee formed and agenda prepared.

8.8 Works Report 23/24

Projects 22/23	Progress	Update
Chairs for Deck		In place
AV Equipment		Installed
Deck Heaters		Installed
Container Storage		Awaiting Permit approval (advertising has closed)
Control Tower Granton		The Tower will be touched up and will remain in place for the Championships. The GM has sought quotes for a modified container/control room.
Tables Deck and Restaurant		Completed
Smoker's hut		Will put a shelter over the laundry door, will not be designated smoking shelter. Spoke to John Smith and he is onto it.
Alfresco		Tidied up the area ready for summer , Matt Shadey donated the bar.
Board Room Painting		The Boardroom has been cleaned out ready for painting. Commodore will look at what wall memorabilia will go up.
Waling bolts		

Compons		Programmed to be installed week of the 9 th October
Drainage		Up to \$70,000 available to complete the wall and drainage works behind and adjacent to Pens. Quotes being sort
Granton Tower		Design being undertaken and quote for supply Tasbulk.

9.0 Governance

Risk

Next meeting was scheduled for the 7th of November.

The items referred to the Risk Committee are.

- New rule consideration asset sale
- Fuel leak risk process and protocols

Brian Edmonds will not be available and will check with Penny Chugg to set a date.
No risks raised by the Board for review.

10.0 Our Members

- Letter sent to liveboards advising of car parking requirements under lease agreement.
- Poor attendance at opening day
- General Manager raised concerns with nonpayment of invoices for Berths. Board endorsed General Manager to outline the terms of the lease to those members who are known poor payers and require them to go on direct debit.

11.0 Our Business

- Confidential Business report distributed and discussed at the meeting. No concerns raised . Board happy with financials and the combined Bar and Restaurant results. General Manager noted that it was his intention to do a Budget review early in 2024 and lift the Budget expectations for the Restaurant to better align with results.

12.0 Committees

- Three committees active at present , Finance , Risk and Centenary. Only the Finance Committee met in the last month.

12.1 Centenary

Next meeting set for the 30th of October. GM noted a decision on what if any clothing merchandise would be ordered. Also noted that the next Rum order will be the end of October.

13. New Membership Applications

Applications for new memberships are presented for consideration.

Motion

The Board approve Membership for:

NAME
Rod LARCOMBE
Timothy BEHRENS
Kevin WYLLIE
Robert THOMAS
Tracy GEDDES
John LEWIS
Michelle LEWIS
John KELLY
Peter FITZGERALD
Chris & Sue PETTMAN
Ben McKEAN
Braith PIERCE

Moved: Marion Sorrentino
Carried

Seconded: Tabitha Dobson

14. Other Business

'The Parking Lot'

This section captures ideas and innovation to meet Strategic objectives. If the Board has a desire to put some time into any initiative, they will be moved to the Outstanding Actions table.

Some will be just for information as they are underway or arranged.

Community Charity Xmas

Xmas luncheon in partnership with the Salvation Army for disadvantaged members of the Lindisfarne and Geilston Bay Communities?

Support for this initiative and to work with the Salvation Army on the guests. GM to communicate with Penny Chugg to organise but only if it can be done well. Board members to help out on the day.

Monthly Information nights

Director Sorrentino has volunteered to co-ordinate a new initiative of Boating and fishing information nights on the third Thursday of each month. MAST has agreed to conduct the first one and invitations have been sent to TARFISH , Tasfire and Tuna Champions.

In progress. How to attend to spills and emergency , also trailer maintenance added as potential topics, Mario Sorrentino will champion this initiative.

January/ February trading

Meals will be available from Tuesday lunch to Sunday lunch over January and February.

Implemented

Tuna Club / MYCT Family Fishing Day 24th and 25th of February

The Tuna Club have added into their program a family weekend event. Briefings will be at the Club Saturday morning and prizes awarded Sunday followed by music. It will be a chance for members to stay out on their boats and raft up for a fun filled weekend.

Implemented

Café

The bar hasn't been designed well for café style serving which is now becoming popular and we are not getting as much trade as I think we could due to food choice. In the current configuration there is no room for food display. The bar exit and two kitchen doors (i.e. three entry/exits meeting at the same point)is a safety concern so we could address both with a small amount of work.



The bar exit could be closed off and cupboards repositioned. The coffee station could then go there and a food display cabinet installed where the coffee station currently is. The are could be dressed up a bit better as well.

The sink only needs to be a single bowl for rinsing. An option would also to put a dishwasher under the current sink for the coffee cups.

An exit/entry out of the bar could be installed near the sink , detailed design required.

Some interest . Tabitha Dobson and General Manager to discuss.

Energy Review

Solar Panels , battery charging boats and cars.

BOARD Meeting Closed at

6:24 pm

Next BOARD Meeting

5:30 pm 20th of November 2023